

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, July 25, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (arrived @ 10:15 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
Louise Flooren	Finance Clerk (Recording Secretary)
Grant Smith	Agricultural Fieldman
Liane Lambert	Development Officer

**ALSO PRESENT:** Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on July 25, 2012 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 12-07-507 MOVED** by Councillor J. Driedger

That the agenda be approved with the following additions:

- 12. e) Intermunicipal Relationships
- 12. f) Diabetic Association

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12. g) Watershed Alliance

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the July 9, 2012 Regular Council Meeting**

**MOTION 12-07-508**

**MOVED** by Councillor Wardley

That the minutes of the July 9, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Minutes of the July 16, 2012 Special Council Meeting**

**MOTION 12-07-509**

**MOVED** by Councillor Wardley

That the minutes of the July 16, 2012 Special Council meeting be adopted as presented.

**CARRIED**

**DELEGATION:**

**4. a) None**

**GENERAL REPORTS:**

**5. a) Mackenzie Library Board Meeting Minutes – May 22, 2012**

**MOTION 12-07-510**

**MOVED** by Councillor D. Driedger

That the Mackenzie Library Board meeting minutes of May 22, 2012 be received for information.

**CARRIED**

Deputy Reeve Sarapuk joined the meeting at 10:15 a.m.

**PUBLIC HEARINGS:**

**7. a) None**

**COMMUNITY  
SERVICES:**

**8. a) None**

**ENVIRONMENTAL  
SERVICES:**

**9. a) None**

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**OPERATIONS:**

**10. a) Spruce Road Drainage (Twp Rd 107-2)**

**MOTION 12-07-511**

**MOVED** by Councillor Bateman

That the Spruce Road Drainage be deferred to the 2013 budget and that administration proceed with the planning stage in time for the 2013 budget deliberations.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

**11. a) Development Permit 174-DP-12 for a Professional Office on Plan 072 2347, Block 4, Lot 31 (1018 Tower Road) Direct Control "DC" (Zama)**

**MOTION 12-07-512**

**MOVED** by Councillor Bateman

That Development Permit 174-DP-12 in the name of Noralta Inn West Ltd. on Plan 072 2347, Block 4, Lot 31 be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

1. Minimum building setbacks:
  - a. 9.1 meters (30 feet) front yard facing Tower Road;
  - b. 9.1 meters (30 feet) rear yard;
  - c. 3.0 meters (10 feet) side yard, from the property lines.
2. The architecture, construction materials and appearance of the Professional Office shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The Professional Office shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
5. The municipality has assigned the following address to the noted property 1018-Tower Road. You are required

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to display the address (1018) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, 1 space per each full time employee and 1 space for every 2 part time employees
7. Sufficient lighting to light up the parking area and office entrance
8. The property must at all times be kept in a neat and orderly fashion. The Development Authority may, at its discretion, require privacy fencing or other suitable means of screening.
9. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights of- way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**11. b) Development Permit Application 175-DP-12  
Hanger at the La Crete Airport (La Crete Rural)**

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**MOTION 12-07-513**

**MOVED** by Councillor Braun

That Development Permit 175-DP-12 on Part of SW 1-106-15-W5M in the name of Jake Neustaeter be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit null and void.

1. Minimum aircraft hangar setbacks shall be:  
1.52 meters (5 feet) from the side property lines  
3.05 meters (10 feet) from the rear property line  
9.14 meters (30 feet) from the front property line facing the taxiway or setbacks required by Alberta Safety Codes and Alberta Transportation, whichever is greater. It is the responsibility of the developer to find out the Alberta Safety Codes and Alberta Transportation setbacks.
2. The highest point of the Aircraft Hanger shall be no more than 15 meters (49 feet) from grade to roof peak.
3. Where applicable, the applicant must obtain approval from NAV Canada. All the conditions and requirements set forth by NAV Canada, Transport Canada and/or any other Government Agencies shall be adhered to.
4. The Aircraft Hanger shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
5. Obtain approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.
6. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.
7. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed to Alberta Transportation standards at the

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developer's expense.

8. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**ADMINISTRATION/  
CORPORATE  
SERVICES:**

**12. a) La Crete Recreation Society – Blumenort Tennis Courts**

**MOTION 12-07-514**

**MOVED** by Councillor Bateman

That the request for the La Crete Recreation Society be deferred to the 2013 budget deliberations.

**CARRIED**

**12. b) Fort Vermilion Research Facility**

**MOTION 12-07-515**

**MOVED** by Councillor Wardley

That administration take any and all necessary steps to secure the property for continual agricultural research because of the 100+ years of history and the importance of the Fort Vermilion Research Center to our region and to our agricultural industry.

**CARRIED**

**12. c) AUMA Convention**

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**MOTION 12-07-516**

**MOVED** by Deputy Reeve Sarapuk

That Councillor Flett be authorized to attend the Alberta AUMA Convention from September 26-28, 2012 in Edmonton, Alberta.

**CARRIED**

**12. d) Financial Report – June 30, 2012**

**MOTION 12-07-517**

**MOVED** by Councillor Derksen

That the financial reports for the period ended June 30, 2012 be accepted for information.

**CARRIED**

**12. e) Intermunicipal Relationships (ADDITION)**

**MOTION 12-07-518**

**MOVED** by Councillor J. Driedger

That Mackenzie County requests the Minister of Municipal Affairs to provide a collaborative government initiative grant to develop intermunicipal cooperation protocol jointly with the towns of High Level & Rainbow Lake.

**CARRIED**

**MOTION 12-07-519**

**MOVED** by Councillor J. Driedger

That a letter be written to the Town of Rainbow Lake in response to the July 24, 2012 letter requesting a meeting between both councils to discuss financial challenges of the Rainbow Lake airport operations.

**CARRIED UNANIMOUSLY**

**12. f) Diabetic Association (ADDITION)**

**MOTION 12-07-520**

**MOVED** by Councillor Jorgensen

That a team of four be registered for the Canadian Diabetic Association golf tournament on September 6, 2012.

**CARRIED UNANIMOUSLY**

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**12. g) Watershed Alliance (ADDITION)**

**MOTION 12-07-521**

**MOVED** by Deputy Reeve Sarapuk

That the Watershed Alliance information be received for information.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE**

**13. a) Information/Correspondence**

**MOTION 12-07-522**

**MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 12-07-523**

**MOVED** by Councillor Derksen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 11:50 a.m.

14. b) Labour

**CARRIED**

**MOTION 12-07-524**

**MOVED** by Councillor Braun

That Council move out of camera at 12:05 p.m.

**CARRIED**

**14. b) Labour– AUPE Negotiations**

**MOTION 12-07-525**

**MOVED** by Councillor Bateman

That the Mackenzie County AUPE bargaining committee proceeds as follows:

- 1) Request another bargaining session date with the Union prior to agreeing to the mediation process;

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- 2) If the Union does not agree to a meeting, advise the Director of Mediation Services for the Government of Alberta that the County will participate in the mediation process;
- 3) If the negotiation and/or the mediation process is not successful, administration be directed to prepare a report setting out possible options to consider for a future council meeting.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:06 p.m. and reconvened the meeting at 1:00 p.m.

**TENDERS:**

6. a) **Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) – 1:01 p.m.**

**MOTION 12-07-526**

**MOVED** by Councillor J. Driedger

That the tenders for the Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) project be opened.

**CARRIED**

Formula Contractors Ltd	Schedule -A) \$264,500 Schedule- B) \$331,900
Innovative	Schedule -A) \$290,500 Schedule- B) \$335,120
Forest Trotter	Schedule -A) \$328,380 Schedule- B) \$340,760

**MOTION 12-07-527**

**MOVED** by Councillor Bateman

That the tender for the Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) project be awarded to the lowest qualifying tender, subject to budget.

**CARRIED**

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**MOTION 12-07-528**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:15 p.m.

14. a) Legal

14. c) Land

**CARRIED**

**MOTION 12-07-529**

**MOVED** by Deputy Reeve Sarapuk

That Council move out of camera at 1:31 p.m.

**CARRIED**

**14. a) Legal – Emergency Fire Dispatch Services Agreement**

**MOTION 12-07-530**

**MOVED** by Councillor Wardley

That administration proceed with entering into an emergency fire dispatch fire agreement as presented.

**CARRIED**

**14. c) Land - None**

**6. b) 2012 Local Crushing and Stockpiling Tender**

**MOTION 12-07-531**

**MOVED** by Councillor Derksen

That the tenders for the 2012 Local Crushing and Stockpiling Tender be opened.

**CARRIED**

Tenders Received

Knelsen Sand & Gravel                      \$460,000

**MOTION 12-07-532**

**MOVED** by Councillor Wardley

That the tender for the 2012 Local Crushing and Stockpiling Tender be awarded to Knelsen Sand & Gravel subject to budget and material availability.

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**MOTION 12-07-533**

**MOVED** by Councillor Bateman

That the vote on motion 12-07-532 regarding the 2012 Local Crushing and Stockpiling Tender be tabled to after an in-camera discussion.

**CARRIED**

**MOTION 12-07-534**

**MOVED** by Councillor Wardley

That Council move in-camera at 1:40 p.m.

**CARRIED**

**MOTION 12-07-535**

**MOVED** by Councillor Bateman

That Council move out of camera at 2:22 p.m.

**CARRIED**

**MOTION 12-07-532**

**MOVED** by Councillor Wardley

That the tender for the 2012 Local Crushing and Stockpiling Tender be awarded to Knelsen Sand & Gravel subject to budget and material availability.

**DEFEATED**

**MOTION 12-07-536**

**MOVED** by Councillor Braun

That administration review the 2012 Local Crushing and Stockpiling Tender results including budget review and material availability and bring a recommendation to the next council meeting.

**CARRIED**

**NEXT MEETING**

**DATE:**

**15. a)** Regular Council Meeting  
Wednesday, August 22, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**16. a) Adjournment**

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**MOTION 12-07-537**

**MOVED** by Deputy Reeve Sarapuk

That the meeting be adjourned at 2:25 p.m.

**CARRIED**

These minutes were approved by Council on August 22, 2012.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Joulia Whittleton  
Chief Administrative Officer

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